

Minutes

MONROE COUNTY AIRPORT AUTHORITY

REGULAR MEETING

September 24, 2014

Present:

James G. Vazzana, Esq., Chairman
R. Thomas Flynn, Vice – Chairman
Hon. Anthony Daniele
Susan Keith
Hank Stuart

Excused Absence:

John J. Perrone, Jr.
Hon. Cynthia Kaleh

Others Present:

Michael Giardino	Director of Aviation
Bob Franklin	Treasurer
Donald L. Crumb, Jr. Esq.	Assistant Secretary
Maryanne Fedison	Assistant Treasurer
Andy Moore	
David Haas	

Meeting was called to order by the Chairman @ 12:02 p.m.

Approval of the Minutes from July 16, 2014 and August 27, 2014

The minutes were approved without changes. A motion to accept the minutes was moved by Member Keith and seconded by Member Daniele. The motion passed unanimously 5-0.

Treasurers Report

Treasurer Franklin reported that there are two (2) reports today to go before the Board. The statement for June, July & August 2014 for credit card usage by the Director had on it twenty-three (23) charges for the reporting period. The credit card expenses were submitted within the required 10 days and with appropriate supporting documentation. The Authority's credit card issued to the County Executive was not used during the months of June, July & August 2014.

Treasurer Franklin reported the travel and business expense statement for the period since July 2014. The statement for July - August 2014 had on it twenty-two (22) expenses for the reporting period. The business/travel expenses were submitted within the required 10 days and with appropriate supporting documentation and no expenses submitted were rejected.

A motion to accept both the credit card usage and report on travel and business expenses was moved by Member Keith and seconded by Member Daniele. The motions passed unanimously 5-0.

Audit Committee Report

Presented by Member Stuart; Member Stuart informed the board that he would like to recommend the Finance Committee meet at 10 am on November 19, 2014 to review future debt issuance. Members of the Finance Committee are: James G. Vazzana, Susan Keith & Hank Stuart.

Approval and Adoption of the 2015 Monroe County Airport Authority Operating Budget

Member Stuart reported that earlier at the Audit Committee Meeting, Assistant Treasurer Maryanne Fedison presented the proposed 2015 Monroe County Airport Authority Operating Budget. A motion to approve and adopt was moved by Member Stuart and seconded by Member Daniele. The motion passed unanimously 5-0.

Approval and Adoption of the 2015 Monroe County Airport Authority Renewal and Replacement Budget

Member Stuart reported that earlier at the Audit Committee Meeting, Assistant Treasurer Maryanne Fedison presented the proposed 2015 Monroe County Airport Authority Renewal and Replacement Budget. A motion to approve and adopt was moved by Member Stuart and seconded by Member Daniele. The motion passed unanimously 5-0.

Authorize an agreement with WHEC-TV, LLC to provide weather reporting and forecasting for the Monroe County Airport Authority at the Greater Rochester International Airport

Administrative Director Giardino reported that this agreement with WHEC – TV at ROC provides weather reporting in the terminal on monitors and weather forecasting to the ROC operations team. Recently WHEC made software improvements and this agreement would be for three years. Conversation ensued regarding whether or not this was a revenue or expense for ROC and it was further explained that this in kind, no revenue or expense and that no other weather source had expressed interest to ROC for this in kind service. A motion to approve and adopt was moved by Member Keith and seconded by Member Stuart. The motion passed unanimously 5-0.

Traffic Report

Mr. Dave Haas reported the year to date traffic activity. Total enplanement activity decreased 3.2% over the same eight month period for 2013. Compared to the Thruway Airport enplanement activity: Buffalo enplanements are down 7.7%, Syracuse is down 0.6% and Albany has decreased 0.3%. A stable load factor was noted with an average of approximately 81.7% for the year. Landing weights reflect a decrease of 2.6% and scheduled airline departures are down 7.8% for 2014 as compared to the same time frame for 2013. Mr. Haas noted realignment of airline hubs as a possible reason for these decreases. For example, United adjusted service to Newark and Chicago and eliminated service to Cleveland. Also, seasonal service adjustments by Southwest with regards to their nonstop to Tampa which returns to the ROC schedule in late fall 2014. Available seats out of ROC have remained relatively stable for the year.

Mr. Andrew Moore also presented data from USDOT showing national averages for airline capacity decreasing steadily since 1995; while airline load factors have increased steadily.

Director's Report

Director of Aviation Michael Giardino reported that air service development initiatives and strategies continue to be developed. The planners at the airlines serving ROC continue to be pursued and continue to work with our air service development consultant Allevon. Conversation ensued regarding the New American Airlines merger and leakage to neighboring airports.

Mr. Gary Gaskin provided the board an update of current construction projects underway at ROC. Director Giardino added that PFC #4 will come in under budget and money can in turn be applied to PFC #5.

Director Giardino reported that he has been elected President of the New York Aviation Management Association (NYAMA) by his peers from across New York State. Director Giardino has set objectives within NYAMA to update the strategic vision of NYAMA for the upcoming years, refresh and update the Airport Economic Development impact study initiatives, address contract towers & other FAA issues, pilot shortage issues, Aviation Jobs Act and remotely piloted vehicles.

Director Giardino also provided the board with an update to a security breach and N900KN incident.

Other Business

Chairman Vazzana and Director Giardino presented ROC Challenge coins to Sgt. Scott Smith- Monroe County Sheriff's Office, Timothy Woolston – ROC Operations Manager and Jennifer Hanrahan – Assistant Director/Marketing PR for their work on the 2014 Kwik Fill International Airshow.

Meeting was adjourned @ 12:45 p.m.

The next Board Meeting is November 19, 2014.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Donald L. Crumb, Jr." followed by a period.

Donald L. Crumb, Jr., Esq.
Secretary

Dated: *October 3, 2014*

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 19 OF 2014

**APPROVAL AND ADOPTION OF THE 2015 MONROE COUNTY AIRPORT
AUTHORITY OPERATING BUDGET**

**BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT
AUTHORITY, as follows:**

Section 1. The 2015 Budget, in the form presented to the Authority and attached
hereto is adopted.

Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: September 24, 2014

Vote: 5-0

I, Donald L. Crumb Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held September 24, 2014.

Dated, *October 6, 2014*


Donald L. Crumb Jr., Esq., Asst. Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 20 of 2014

**APPROVAL AND ADOPTION OF THE 2015 MONROE COUNTY AIRPORT
AUTHORITY RENEWAL AND REPLACEMENT BUDGET**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the
2015 Renewal and Replacement Budget as presented at this meeting and appended
hereto and made a part hereof.


Section 2. This resolution shall take effect immediately.

ADOPTION: Dated: September 24, 2014

Vote: 5-0

I, Donald L. Crumb Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held September 24, 2014.

Dated: *October 6, 2014*


Donald L. Crumb Jr., Esq., Asst. Secretary

MONROE COUNTY AIRPORT AUTHORITY

RESOLUTION NO. 21 of 2014

AUTHORIZE AN AGREEMENT WITH WHEC-TV, LLC TO PROVIDE WEATHER REPORTING AND FORECASTING SERVICES FOR THE MONROE COUNTY AIRPORT AUTHORITY AT THE GREATER ROCHESTER INTERNATIONAL AIRPORT

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby authorizes the Administrative Director to execute an agreement with WHEC-TV, LLC to provide detailed weather forecasting for the Greater Rochester International Airport (the "Airport"), as well as for the destination cities, with two (2) daily weather forecasts, seven (7) days a week, twenty-four (24) hours a day/seven (7) days a week radar signals and weather forecasting via the internet, and weather alerts as necessary.

Section 2. The Agreement shall be for a period of three (3) years commencing January 1, 2015 and terminating December 31, 2017.

Section 3. The compensation for the services provided by WHEC-TV, LLC shall be the granting of permission for its equipment to remain on the roof of the Airport, the granting of exclusive weather provider rights via TV and Internet at the Airport, and exclusive provider of weather information services rights to terminal monitors and/or FIDS.

Section 4. The records in the Office of the Monroe County treasurer have indicated that WHEC-TV, LLC owes no delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Dated: September 24, 2014

Vote: 5-0

I, Donald L. Crumb Jr., Esq., Asst. Secretary,
Monroe County Airport Authority, do hereby
certify that the within Resolution was duly
adopted by the Monroe County Airport
Authority at a General Meeting held September 24, 2014.

Dated: *October 6, 2014*


Donald L. Crumb Jr., Esq., Asst. Secretary